



## ARTIST PAY OUT

### IMPORTANT INFORMATION

The Vancouver Fringe Theatre Society (the "VFTS"), operating the Vancouver Fringe Festival (the "Festival"), acts as an agent for the independently producing artists (the "Artists") in selling tickets to their shows. We offer no financial guarantees or minimum payment. We return all regular ticket revenue from the Festival performances to the Artists. The VFTS does not collect nor remit GST/HST on behalf of the Artists. Where any of the Artists are registered for or otherwise required to remit GST/HST, the Festival ticket price is deemed to be inclusive of any GST/HST for which that individual artist must account.

### ARTIST PAY OUT

There will be **ONE** Artist Payout:

**WHEN:** Monday, September 17, 2018: **2:00pm-5:00pm**

**WHERE:** The Vancouver Fringe Office, **2<sup>nd</sup> floor of 1398 Cartwright St.**

- Your final cheque (including revenue from shows on September 16, not including Pick of the Fringe if applicable) will be available at that time.
- At Artist Check-In, please confirm the name that your cheque should be made payable to, and who will be picking up the cheque.
- The company member who has been pre-designated to pick up the cheque **MUST** pick it up and show photo ID. We will not give the cheque to anyone other than your pre-designated company member.
- Do not put the cheque in your company name unless you have a company bank account, otherwise you will not be able to cash it.
- If you are an International Artist you may have difficulty negotiating your cheque through your local bank. You may wish to cash your cheque, exchange it for a money order, or wire transfer it to your account (you will need routing instructions from your bank for this). Our bank is located close to the Fringe office and will be able to assist you with this. Please bring 2 pieces of photo ID. (See International Artist Info document for more information.)

### DEDUCTIONS

Deductions from gross ticket sales will be made for the following:

- Any extra technical rehearsal time in excess of the time already agreed to with and allotted by the Production Manager.
- Any Theatre Improvement Fees (TIFs) charged by the following venues: Firehall (\$0.50/paid ticket).
- Any income tax required to be withheld for non-resident companies where an exemption has not been granted, or for the tax on the portion of proceeds in excess of the exempted amount.
- Any Performing Arts Lodges Vancouver donations. If a tax receipt is required, you must provide Artist Services with full name and address that will be passed along to PAL.

### REISSUED CHEQUES

If a cheque must be reissued due to an Artist's mistake, the Fringe will charge a \$5 cheque reissuing fee. For example: the wrong cheque payable name was given at Artist Check In, a spelling mistake in the cheque payable name that was confirmed, the cheque was made out to a Company Name that does not exist, etc.

### FINAL REPORT

With your cheque will be a breakdown report of tickets sold for each of your shows. This report will be a compilation of the daily show reports you have been receiving since August 11. See the Show Reports and Price Types document for price type details.